

MERCER AREA CHAMBER OF COMMERCE

EVENT, PROGRAM, PROMOTION IDEA

REQUEST FORM

Have a bright idea?!

In fact, we receive so many ideas for events and programs that we created this form to capture and organize them.

Please take a moment to submit your bright idea.

Please allow at least 30 business days for the Mercer Chamber of Commerce Board of Directors to review your event, program, or promotion.

This form is a request only and does not guarantee that the Mercer Area Chamber of Commerce will move forward or act on the request provided.

If the Mercer Area Chamber of Commerce decides to move forward with the request, the organization understands that we have the right to set the terms and conditions in regards to the specific of the request to ensure it aligns with the mission and vision of the Mercer Chamber.

Today's Date: _____ **Event Date/Timeframe:** _____

Name of Organization: _____

Contact Name: _____

Phone: _____ **E-Mail:** _____

Event Title/Location: _____

What type of event: _____

Provide a brief description for request: _____

Is this an event you think the Chamber should do itself or as a partnership with your organization: _____

How this event would impact the Mercer Area: _____

Other Ideas/Suggestions/details: _____

Signature: _____

Name: _____ **Date:** _____

Office Use Only:

Information about request:

Date of Request: _____

Status of Request: _____